



Beanstack Directions

Browser Directions

If you've used Beanstack before, just **sign in** and **register** for the Tails and Tales 2021 challenge

To log time read:

- Click on **Log Reading and Activities**.
- Select the **Reader** you're logging for.
- Select **Minutes**.
- Select the day the minutes were read.
- Enter in the time spent reading.
- Enter the title and author.
- Under **Write a Review**, select **Yes** if you'd like to complete your weekly book review
(*1 book review required each week to complete challenge*).
- Click **Log**.

Once you've finished a book:

- Go to **Log Reading and Activities**.
- Select the reader you're logging for.
- Select **Books**.
- Select the day the book as finished.
- Enter in the title, author, and times the book was read.
- Under **Write a Review**, select **Yes** if you'd like to complete your weekly book review
(*1 book review required each week to complete challenge*).
- Click **Log**.

Note: minutes read and completed books must be logged separately on browser.

If you selected yes to write a review:

- Select the reader that's writing the review.
- Enter the title and author.
- Write your review.
- Click **Save**.
- Click **X** on top right of screen to leave Write a Review.

If you selected no to write a review:

- Click the **X** in the top right of the screen to exit.

To log activities:

- From your main dashboard, click **Return to this Challenge**.
- Scroll down and click the **Badge** you would like to log activities for.
- Mark the activities completed by **checking the boxes** to the left of each one.

To Register:

- Go to [Tupperlightfootbrundidgelib.org/srp](https://tupperlightfootbrundidgelib.org/srp)
- Click the link on our page to get to our **Beanstack** website.
- Click Register **an Individual** or **Family**.
- Click **I Am Registering Myself** and fill out the form
(*must be done by an adult*).
- Click **Next** to add additional family members.
- Register for the **Tails and Tales 2021** challenge.

GETTING TO KNOW BEANSTACK

At the top of the page you will see several links:

- **Challenges:** shows current and upcoming programs available for the Reader (based on age).
- **All Badges:** shows badges when you have completed achievements in a program.
- **Reading Log:** shows what books (number of books/ minutes, title, and author) logged
- **Reviews:** shows the reviews that you and other readers from our library have written.
- **Reader Name:** Allows for easy switching between all Reader's accounts.

For How-To-Videos, check out our website at tupperlightfootbrundidgelib.org

Happy Reading!



App Directions

To Register:

- Download the **Beanstack Tracker** app.
- Tap **Get Started**.
- Search for the **Tupper Lightfoot Memorial Library** and select us from the menu.
- Click **Sign Up** and follow the steps to create your account.
- Once you've created your account, select **Fill Out My Reader Profile** (adults only) and follow the steps.
- Next, tap **Add Another Reader** and create a reader profile for each of your children.
- Once you've created your readers, go to **Discover -> Challenges** to register for the **Tails and Tales 2021** challenge.
- To switch between readers, click the icon in the top right and select a reader.

To Log Reading:

- Click + at the bottom of the screen.
- Select **Reading**.
- Choose your **Reader(s)**.
- Choose a **Logging Method** (see *Logging Methods*)
- Pick one of these options:
 - Start a Reading Session** – this will start a timer that you can use to automatically keep track of how long you've read.
 - Log Past Reading** – if you read without using the Beanstack timer, you can log your minutes manually with this option.
 - Quick Log as Complete** – automatically mark a book as finished. *Note: this will not count the amount of time read. You can log time separately under **Log a Day, Minutes, or Pages, Only**.*
- Complete the steps provided and press **Save**.

To Log an Activity:

- Click + at the bottom of the screen.
- Select **Activity**.
- Choose your **Reader**.
- Next, you'll see available badges. Click on the badge you'd like to log an activity for.
- Check the activities you've completed for the badge and select save.

To Write a Review:

- Click + at the bottom of the screen.
- Select **Review**.
- Choose your **Reader**.
- Choose a **Logging Method** (see *Logging Methods*).
- Write a Review**.
- Tap **Post** once you're done.

LOGGING METHODS

– Scan ISBN: Allow access to your camera and scan the barcode on the back of your book to automatically input information.

– Manually enter ISBN: Put the ISBN number in by hand and the app will automatically enter the book information.

– Search Recently Logged Title Info: Search for previously entered books to log additional reading

– Manually Enter Title Info: Input the title, author and page number by hand.

– Log a Day, Minutes or Pages Only: Inputs reading without a book. This will show up as "No Title" in your reading log.